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**2005—WETMORE SCHOOL CALENDAR—2006**

August 12—New Teacher In-Service  
 August 15—All Staff In-Service at Sabetha  
 August 16—Teacher In-Service at Wetmore  
 August 17—1st Day of School  
 August 18 — School Pictures  
 September 5—Labor Day-NO SCHOOL  
 October 13—End of 1st Nine Weeks  
 October 14—In-Service-NO SCHOOL  
 October 20-21—Parent Teacher Conference K-12 - Students NO SCHOOL  
 November 14—1st Day of High School Basketball Practice  
 November 23-25—Thanksgiving Vacation-NO SCHOOL  
 December 22—End of 1st Semester - Dismiss at 12:15pm  
 December 23-January 2—Winter Vacation-NO SCHOOL  
 January 3—Classes Begin  
 January 16—In-Service-NO SCHOOL  
 February 10—Parent Teacher Conference - Students NO SCHOOL  
 February 20— Winter Break-NO SCHOOL  
 March 9—End of 3rd Nine Weeks In-Service-NO SCHOOL  
 March 20-24—SPRING BREAK-NO SCHOOL  
 April 14 - 17—SPRING VACATION-NO SCHOOL  
 May 18—Seniors Last Day of Attendance  
 May 21—High School Graduation Exercises - 2:00 p.m.  
 May 25—Final Day of 2005-06 School Year

August .....	11 Days	February .....	19 Days
September .....	21 Days	March.....	17 Days
October .....	19 Days	April.....	18 Days
November .....	18 Days	May .....	19 Days
December.....	16 Days		
January.....	20 Days	Total .....	178 Student Days

**SCHOOL PHONES**

Office.....866-2860

Lunch Room Phone.....866-9950

(only during 11:00-12:30 if no answer at above number)

Please report any information that might threaten the safety of  
 Wetmore students or school - 1-877-626-8203

School function on any day—Monday through Thursday—WILL BE LIMITED TO AN 11:00 P.M. CLOSING TIME: on Fridays & Saturdays ANY and ALL social functions will NOT extend beyond 12:00 o'clock midnight!! STUDENTS of WETMORE and GUESTS, IF ANY, AT ANY SPECIAL SCHOOL FUNCTION AS LISTED ABOVE WILL BE REQUIRED TO ENTER THE HALL WHERE THE EVENT IS TAKING PLACE WITHIN ONE HOUR AFTER OFFICIAL STARTING TIME OF PARTY/DANCE. FAILURE TO DO SO WILL BE SUFFICIENT REASON TO NOT ADMIT STUDENTS/GUEST TO OUR SCHOOL'S FUNCTION.

For the above three big social events, two staff members will be required for sponsoring—from beginning to end. The sponsoring parents are special guests at the early evening's activities-basketball game, Jr.-Sr. Banquet, and are automatically invited to all activities that evening.

**CLASS & ACTIVITY SPONSORS**

Activities Director.....	Robert "Tate" Toedman
All School Play .....	Linda Boyd
Honor Society .....	Linda Boyd
Kays .....	Sara Smith
Musical .....	Tom Gerek & Linda Boyd
Student Council.....	Connie Brown
H.S. Cheerleaders.....	Anissa Bloom
6th Grade.....	Anissa Bloom
7th Grade.....	Robert "Tate" Toedman
8th Grade .....	Becky Grollmes
9th Grade.....	Thelma Strathman
10th Grade.....	Russell Pickett
11th Grade.....	Duane Ford & Rachel Williams
12th Grade.....	Tim Weis

**REVISED NON-DISCRIMINATION STATEMENT**

The Sabetha USD #441, 107 Oregon St., Sabetha, Kansas 66534 does not discriminate on the basis of race, color, national origin, sex, age or handicap in admission or access to, or treatment of, employment in its program and activities. If you have questions regarding the above, please contact: Dennis Stones, 107 Oregon St., Sabetha, Kansas (785) 284-2175.

## BOARD OF EDUCATION

Roger Brockhoff, President  
Charles Gruber, Vice President  
Sandra Aberly  
Vickie Lambotte

Ed Reznicek  
Patti Pierson  
Ken Stallbaumer

### ARRIVAL PROCEDURE

Students are not to come to school early unless they have an appointment with a teacher. The doors of the school will be opened at 7:35 a.m. Budget your time accordingly and arrive at school on time.

### LIBRARY POLICIES

1. Library will be open from 7:45 a.m. to 3:30 p.m. during the school days only.
2. Reference books may be checked out for one hour and taken to other classrooms, but must be returned at the end of the hour. **REFERENCE BOOKS MAY NOT BE CHECKED OUT OVERNIGHT.**
3. **ENCYCLOPEDIAS ARE NOT TO BE TAKEN FROM THE READING ROOM.**
4. Current numbers of magazines and newspapers are not to be taken from the library/library reading room.
5. Please return all magazines and newspapers to the rack after using them.
6. You are encouraged to use the card catalogue at any time. If you cannot find what you need, ask for help.
7. If a student loses books or materials, he pays for them.
8. Ask for help if you can't find materials, or don't know how to use library materials.
9. Teachers must sign out to use all A.V. Material. This includes 16 MM., T.V. Recorder and Monitor, filmstrips, records, slides, etc. Faculty members signing out **audio visual** material are responsible for those items until they are returned.

### SCHOOL PARTIES

All parties, dances & other school events shall be held on the school premises utilizing school facilities.

The date for holding the party should be **CLEARED** through the SPONSOR and then through the Principal before **ENTERING ON THE SCHOOL CALENDAR**. This must be done at least **TWO WEEKS BEFORE** the event. **ALL ACTIVITIES SHALL BE SUPERVISED BY THE SPONSOR(S)!!!**

At school functions—Homecoming, Queen of Courts, Kays Snowball & Jr.-Sr. Prom provisions are made for the invitation of special guests after the approval by the school principal. (At Homecoming, Queen of Courts, Kays Snowball & Jr.-Sr. Prom a guest **MUST HAVE COMPLETED THE EIGHTH GRADE TO BE APPROVED!!**) Furthermore, these special guests must accompany the Wetmore student who extended the invitation in order to be admitted. Each high school student may invite only one guest. After arrival students and guests are to remain at the party/dance . . . leaving the party/dance is **NOT PERMITTED**. When one leaves, he/she loses the privilege to re-enter. Because of the rush of activities leading to the end of school, deadline dates for class and organizational activities will be set by the building principal.

### MISSION STATEMENT

Our mission at the Wetmore Attendance Center is to provide an educational environment so that each student has the opportunity to maximize his/her individual learning capacity; this environment will then enable that student to become a coping, productive, contributing and self-disciplined member of society.

### THE PURPOSE OF EDUCATION

#### Individual Growth

The Public school is to provide experiences that help an individual to live adequately and richly in his total environment. It should insure his maximum growth in the realization of his potentialities. This process of growth includes:

- the use of fundamental tools of learning, such as speaking, writing effectively, reading efficiently, counting, and calculating.
- the exercise of such practices as listening intelligently, observing skillfully, using initiative, attacking problems courageously as they arise.
- the preservation of health.
- the desirable use of leisure.
- the cultivation of creative expression and appreciation
- the understanding and application of ethical principles, and
- the acquisition of a sound philosophy of life.

### PARENT'S RESPONSIBILITY

The first and most important teacher is the parent; the first and most important school is the home. Through all the formative years of an individual the home is the primary source of personal growth. Each parent has a distinct obligation to impart or to have imparted firm moral convictions to which the young son(s) and/or daughter(s) can anchor his or her life for the turbulent years ahead. The mold of character and personality is fashioned in the home, supplemented and extended in the school.

### ORGANIZATION

The Wetmore Schools and Sabetha Schools are the two attendance centers within the Sabetha Unified School District 441. Wetmore accommodates students in kindergarten through 12 for the Wetmore-Goff area.

**WETMORE STAFF**

Terri Bailey.....Early Childhood  
Wilma Tyler .....Kindergarten/Reading Recovery  
Keri Strathman.....First Grade  
Joyce Stallbaumer.....Second Grade  
Nancy Gosling.....Third Grade  
Cindy Osterhaus.....Fourth Grade/Coach  
Barbara Clowe.....Fifth Grade  
Anissa Bloom.....Sixth Grade  
Robert "Tate" Toedman.....Seventh Grade/Coach/A.D.  
Rebecca Grollmes.....Librarian/M.S.  
Janelle Boden.....Elementary I.R.C./Coach  
Annette White.....M.S. I.R.C.  
Jean Davidson.....Elementary Art  
Rachel Williams.....Title 1  
TBD.....Title 1 Asst.  
Rachel Fulkerson.....Health, P.E./Coach  
Patti Gray.....Gifted Coordinator  
Paula Kellenberger.....Speech Clinician  
Valerie Miller.....School Psychologist  
Monica Haug.....Counselor  
Tom Gerek.....Music  
Connie Brown.....Business Education/Coach  
Linda Boyd.....English  
Kathy Larrison.....Family & Consumer Sciences  
Sara Smith.....Soc. Studies/Coach  
Duane Ford.....Science  
Thelma Strathman.....Math/Coach  
Russel Pickett.....High School I.R.C./Coach  
Sara Toedman.....Counselor  
TBD.....School Nurse  
Michelle Edelman.....School Nurse  
Timothy B. Weis.....Principal  
Volora Hanzlicek.....Administrative Assistant  
Dennis Stones.....Superintendent

**ADDITIONAL SCHOOL TEAM MEMBERS**

Kendra Puckett, Lunch Secretary.....Teresa Pfrang, Head Secretary  
John Latham, Head Custodian.....Steve Milne, Custodian  
Patty Dean, Paraprofessional.....Anna Segenhagen, Bus Driver  
Ruth Wamsley, Paraprofessional.....Steve Krogmann, Bus Driver  
Christina Herd, Paraprofessional.....Dona Bell, Bus Driver  
Laurie Larson, Paraprofessional.....Terri Robbins, Paraprofessional  
Regina Mayer, Head Cook.....Paula Henry, Cook  
Deb Potter, Cook.....Diane Haines-Weis, At-Risk Tutor

**ANIMALS IN THE SCHOOL**

(School Board Policy ING)

Persons bringing animals into the school must receive prior permission from the supervising teacher and the building principal. Animals, including all vertebrates, invertebrates, and toxic plants such as poison ivy or sumac, may be brought into the classroom for education purposes. However, they must be appropriately housed, humanely cared for, and properly handled.

**LOST AND FOUND**

A lost and found service will be provided by the principal's office. If you find anything, turn it in to the office at once. If you lose anything, report it to the office. Important advice—BE CAREFUL, NOT CARELESS.

**FIRE DRILLS**

As required by K.S.A. 31-133 ten (10) fire drills will be held. Each month at sometime during school hours — a fire drill will be held. The regular fire siren alarm turned on will be the signal for teachers, students and all personnel of Wetmore Schools to evacuate quickly the classrooms and buildings in an orderly manner. Students and staff in various buildings (including basement and 1st floor) will use the regular door exits while all school personnel on the 2nd floor will use the special stairway escape routes having fire door exits in the following rooms:

- |                    |                             |
|--------------------|-----------------------------|
| Social Studies     | Northwest room of 2nd floor |
| Mathematics        | Northeast room of 2nd floor |
| Home Economics     | Southeast room of 2nd floor |
| Secretary's office | South room                  |

All school personnel are to leave the building(s) and to proceed orderly to a reasonable and safe distance outdoors and to remain there until an "all clear" signal (intermittent sound of fire alarm) is given.

**TORNADO DRILLS**

According to K.S.A. 1975 Supp. 31-133 (7) and revised, effective July 1, 1975, three (3) drills per school term will be held in all public, private and educational institutions, except junior colleges, colleges and universities. In our Wetmore Schools one drill will be held in the Fall (Sept.-Oct.) and two in the Spring (March-April). The regular school classroom bells (ALL BELLS) will be turned INTERMITTENTLY. When this signal is given and HEARD all school personnel in K-12 — students, teachers, and non-certified staff members — are to proceed quickly in an ORDERLY manner to the GRAY SLAB in the basement of our old gymnasium. All personnel are to remain there for personal and direct instruction from the school principal or other member of the staff authorized to represent him.

## **GENERAL TRAINING AND PARTICIPATION RULES FOR ALL ACTIVITIES**

1. Students shall refrain from the use of alcohol/drugs and tobacco products while a member of an extra-curricular activity. Any participant of a school sponsored activity that is determined to be using alcohol/drugs or tobacco products any time during the season in which he/she is participating will not be allowed to participate in any event for a period of ten school days (1st offense). Participation in practice will be at the discretion of the coach or sponsor. Determination of student violation will be based on substantial information and investigation by a teacher/coach, athletic director, or administrator. The signing of a diversionary agreement with any law enforcement agency will be considered as a conviction for the administration of this policy. The ten school day suspension will start the first regular day of school following the violation.
2. A second violation of the non-use of drug/alcohol and tobacco policy would result in dismissal from all activities for the remainder of the season. The student will be eligible for the next sport season, provided he/she completes an acceptable course in drug/alcohol and tobacco abuse.
3. The third offense will result in dismissal from all extra-curricular activities for the remainder of the school year.

## **PROCEDURAL GUIDELINES FOR ADMINISTRATION OF POLICY**

The policy is not intended to usurp the authority of teacher/coaches, sponsors, and/or parents, but rather to serve as an umbrella under which activity guidelines may exist. Penalty will not be imposed when a relationship exists between extra-curricular participation and an academic grade (such as attending a concert for a grade for music class). Any competitions between schools will not be allowed.

## **STUDENT DRIVEN VEHICLES**

All traffic regulations set forth by the state, county, and city will be observed.

No student will be allowed to drive any vehicle at any time during the school hours without permission from the principal. No students will be allowed to ride with anyone other than parents during the school day unless permission has been secured in advance from school authorities. Loitering in or next to any vehicle at any time is strictly prohibited!

## **PARKING LOT PROCEDURE**

A parking lot is available for your use to the west and north of the shop. All students will park in this parking lot. The south and north side of the street is reserved for faculty and staff. There will be parking in the "U" driveway on the inside curve only.

**SCHOOL SONG**  
(Tune: "On Wisconsin")  
On you Cardinals!  
On you Cardinals!  
Fight on for your fame,  
Pass the ball right over, Cardinals  
Touchdown sure this game,  
Rah! Rah! Rah!  
On you Cardinals!  
On you Cardinals!  
Fight on for your fame,  
Fight Cardinals  
Fight! Fight! Fight!  
We'll win this game.

**SCHOOL COLORS**  
Red and White

**THE SCHOOL EMBLEM**  
The Cardinal

## **CODE OF STUDENT CONDUCT**

Development of good discipline is one of the most important goals of education. Discipline is the development of self-control, character, and proper consideration for other people. Understanding the purposes of discipline in school facilitates the formation of positive attitudes and assists the student in doing his part to make himself a better person and the school a better place.

So that the Wetmore schools can maintain the best learning environment possible, the administration and faculty have expectations of the students. These expectations are:

- I. Appropriate school behavior: Classroom behavior that assures the right of every student to learn and the right of every teacher to teach. Appropriate out-of-classroom behavior demonstrates respect for the personal and property rights of other students, faculty, and staff.
- II. Arrival at school and to class on time.
- III. Daily school and class attendance.
- IV. Appropriate use and care of the buildings and facilities of the school.
- V. Cooperation with the school staff as they attempt to meet the varied educational needs of all students.
- VI. Adherence to acceptable standards of courtesy, decency, and morality, and compliance with provisions of civil law.

## **WETMORE SCHOOLS CREED**

As a student of the Wetmore Schools I will endeavor:

1. To manifest a school spirit which will bring honor and respect to Wetmore Schools.
2. To be courteous, kind and thoughtful in and out of school, thus reflecting honor upon my parents, my school, my community and myself.
3. To keep my school property in such condition that it will be a pleasure to have others see them.
4. To conduct myself in the Hall, Class and Study Rooms in a manner becoming a lady or gentleman.

**ADMISSION**

Pupils will be admitted to Kindergarten Class and or First Grade if they meet the requirements as listed in K.S.A. 72-1107 and parents present evidence that the child is five (5) years of age on or before the 1st of September of that school year for Kindergarten and/or six (6) years of age on or before the 1st of September of that school year for entering 1st grade for the first time. After successfully completing Kindergarten class, students are automatically promoted to the 1st grade. Students are admitted to advance standing upon transferring from other schools and upon receipt of an official transcript and/or records from the previous school. The advanced standing is determined after evaluation of previous school's official records and transcript. When the official transcript and/or records are not available at the time of enrollment the student(s) will provisionally be admitted to advanced standing pending the receipt and evaluation of the official transcript.

**FEES 2005-2006**

Textbook fees for the 2005-06 school year are:

Kindergarten through 5th grade .....	\$30.00
6th through 12th grade .....	\$35.00
Instructional Fee: .....	\$15.00
<i>To cover part of materials/technology costs, collection part of building budget.</i>	
PE Lock Rental, with course.....	\$1.00
Activity Card Fee, 6th-12th students .....	\$10.00
WMS PE Uniform .....	\$14.00
Art .....	\$2.50 (K-5)
Kindergarten Snacks, annual .....	\$20.00
District Music Instrument Rental.....	\$20.00
Band Uniform Cleaning Fee .....	\$10.00
Participation Fee .....	\$30.00
(KSHSAA sponsored activities not associated with a grade)	
(exclude cheerleaders)	

**TEXTBOOK RENTAL**

Textbooks will be furnished by USD No. 441 on a rental basis to each student. The books will be checked out the first day of school. The student in return is expected to care for his/her books and return them in good condition at the end of the school year. These will be inspected and checked in by each teacher. If found to be damaged beyond normal use, the student will be assessed a fine by the teacher and principal. If not returned, a fair replacement cost will be assessed the student.

**SCHOOL LUNCH**

School lunch is served in the lunch room. Students who bring their own lunch will eat their lunch in this room. No food is to be taken from the lunch room. USD No. 441 Policy requests that meal tickets be purchased for at least 10 meals and that these be purchased in the school office early in the school day (a schedule will be arranged the first week of school to facilitate these purchases). A lunch count will be taken each day.

**NO HAZING RULE**

There shall be no hazing of any kind in our Wetmore Schools.

**NO SEXUAL HARRASSMENT**

Students shall not sexually harass another student or students. Violation of the policy shall result in disciplinary action against the student(s) involved.

**STUDENT DRESS CODE  
Grades 6th-12th**

It is an accepted fact that the students' action and their dress are inter-related. In an effort to create and maintain the proper atmosphere for learning, the following guidelines are presented:

- A. Dress for both boys' and girls' is expected to be clean, neat, and conform to standards of appropriateness.
- B. Clothing with alcoholic beverages, tobacco products advertisements, profanity, or sexually suggestive items are not to be worn.
- C. Shorts (no cut-offs) will be allowed. Biker shorts, or any other tight shorts are not allowed. The length of the shorts, skirts and dresses should come down to the finger tips when arms are extended down. Shirts will cover shoulders, torso and stomach when sitting or standing.
- D. Hats will be removed when entering the school building.

**DRINKING AND SMOKING**

Drinking alcoholic beverages and smoking is PROHIBITED BY LAW at school functions & on school property. Along with this chewing tobacco will NOT be allowed in/on such premises!!

Students are not allowed to bring alcohol, cigarettes, or any tobacco products to school.

**DRUG AND ALCOHOL ACTIVITIES POLICY**

**PHILOSOPHY:**

Extra-curricular activities shall be an essential part of the curriculum within the secondary school. It will provide community exposure, outside exposure, and personal contact with other students. It will develop learning outcomes in the areas of discipline, knowledge of the activity skill, dedication, hard work, and a good positive attitude which will contribute to the development of better citizens.

**OBJECTIVES:**

- 1. To provide an opportunity for students to participate on teams in competition with other schools.
- 2. To assist in the development of higher levels of strength, endurance, and vitality.
- 3. To teach team work and sportsmanship.
- 4. To help develop skills that have carry over value of worthy use of leisure time.
- 5. To create an atmosphere of unity; to foster a school spirit growing out of the school's activities endeavor, a spirit which will make the education process more effective.

privilege of attending our school for a certain number of days. The parents/guardian will be notified by mail.)

(USD No. 441 Board of Education Policy JS-R in reference to Fines. Building principals shall make a reasonable effort to collect justifiable value of school property willfully or recklessly lost or damaged or destroyed by a student. If after a reasonable amount of time, such amount remains unpaid, the principal shall report the matter to the superintendent who shall consult with the school board's attorney and they shall jointly recommend a course of action to the Board.)

**ARTICLE 89—SUSPENSION AND EXPULSION  
OF PUPILS—GROUNDS**

**72-8901.** Grounds for suspension or expulsion; who may suspend or expel.

The board of education of any school district may suspend or expel, or by regulation authorize any certificated employee to suspend or expel, any pupil or student guilty of any of the following:

- (a) Willful violation of any published regulation for student conduct adopted or approved by the board of education, or
- (b) Conduct which substantially disrupts, impedes or interferes with the operation of any public school, or
- (c) Conduct which substantially impinges upon or invades the right of others, or
- (d) Conduct which has resulted in conviction of the pupil or student of any offense specified in chapter 21 of the Kansas statutes. Annotated or any criminal statutes of the United States, or

(e) Disobedience of an order of a teacher, peace officer, school security officer or other school authority, when such disobedience can reasonably be anticipated to result in disorder, disruption of interference with the operation of any public school or substantial and material impingement upon or invasion of the rights of others.

**WHS/WMS DETENTION POLICY**

Students will serve detention for the following reasons: 1) Swearing; 2) Inappropriate behavior; 3) Excessive tardies-On the third unexcused tardy and every tardy thereafter; 4) Disrespect to anyone in the school community; 5) Failure to follow teacher's directions or classroom rules.

Detention Room Guidelines: 1) Students will be in the designated detention room from 3:20 p.m.-4:00 p.m., or as assigned by Principal; 2) No talking; 3) No eating or drinking; 4) No sleeping; 5) Students in detention must do homework or read a book.

**Failure to comply with these guidelines will result in a second detention.**

**FAILURE TO SERVE DETENTION**

The student has two days in which to serve detention, the day he receives the detention or the day after he receives the detention. If he fails to make it up, the detention will be doubled. If the student still does not serve the detentions, the parents will be called and the student has one last chance to make it up. If the student still does not comply, then that student will be suspended for a day, and will not be allowed to return until he makes up his detention.

If your child's ticket is lost, stolen or mutilated the school has a record of the account number and can easily determine your child's account balance by manually entering this number into the Accu-Scan machine. The old ticket number can then be deleted or removed from the machine and your child will be assigned a new number and given a new ticket. The balance from the previous ticket will be transferred to the new ticket. **Since the tickets are expensive, if your child loses their ticket the school will charge a replacement fee of \$5.00 for the third replacement ticket.** Students must handle and take care of their tickets.

In view of our closed lunch period policy, all students will proceed orderly to the lunch room at a designated time and then return to regular class and/or study period after approximately 25 minutes with instructor and/or supervisor in charge at all times. After eating each individual is to CLEAN (placing leftovers in special receptacles) and stack his/her tray properly on the table provided for that purpose.

**SCHOOL LUNCH PRICES:**

Grades 1-5.....	\$1.65
Grades 6-12.....	\$1.85
Adults.....	\$2.25

**SCHOOL BREAKFAST PRICES:**

Grades K-5.....	\$1.00
Grades 6-12.....	\$1.20
Adults.....	\$1.25

Again—All students eat in the lunch room whether or not one buys or brings a lunch. Personal driving and/or riding with someone other than a parent and/or legal guardian to and from school during the noon lunch period is NOT PERMISSIBLE!! Good behavior, proper eating habits and good manners will be maintained in the lunchroom. Our cooks and kitchen help take pride in the meals they prepare and in turn our respect and consideration is a must.

**THE SCHOOL OFFICE**

The school offices are occupied by the office secretary and the principal. It goes without saying that this area is busy throughout the day and we wish to urge students to consider this when they come to the office. Some instances which the students will need to come to the office follow:

1. To see the principal
2. To get an excuse for an absence and obtain a pass to class
3. To obtain a pass to leave the building
4. To report, turn in or pick up lost articles
5. To transact other special business

**Students are not to use the office telephone or any extension during school time except in cases of emergency. Permission to use the phone must be obtained from office personnel-school secretary or school principal!!!** PARENTS, IN CASES OF EMERGENCIES DURING WHAT WE REFER TO AS THE NOON HOUR—from approx. 11:45 to 12:45 P.M.-WHEN YOU MAY NOT GET AN ANSWER AT 866-2860, PLEASE DIAL 866-9950 (downstairs, old gym, lunch room phone)!!!

## IMMUNIZATION

### 72-5209. Certification of Immunization; alternatives

Any pupil entering school for the first time in this state shall, prior to admission, present to appropriate school authorities certification from a licensed physician that such pupil has received a test or tests for tuberculosis and is free from a contagious form of this disease and such pupil has received or is in process of receiving immunization against polomyelitis, diphtheria, measles, rubella, pertussis and tetanus, by such means of immunization as are approved by the secretary of health and environment, or in the way of an alternative to such requirements shall present:

(a) Certification from a licensed physician stating the physical condition of the child to be such that the test and immunization would seriously endanger life or health of such child, or

(b) a written statement signed by one parent or guardian that the child is an adherent of a religious denomination whose religious teachings are opposed to such test and immunization, or

(3) a written statement signed by one parent or guardian requesting that the local health department give the test and immunization because the parents or guardians lack the means to pay for such test and immunization.

## MEDICINE IN THE SCHOOL

According to Kansas Laws, we are not allowed to give medication of any kind in school without written permission. This includes aspirin, Tylenol, cough drops, etc.

Children who must have medicine will have to bring it in a medicine bottle with the prescription number, or the parent may come to school and personally give your child the medication.

We appreciate your cooperation in this matter. If you have any questions please feel free to call Jane Sunderland or Angie Russell, the school nurses.

## AGE OF ENTRANCE TO SCHOOL

### 72-1107. Age of children attending school

Subject to such regulations as the governing body of any school district may prescribe:

(a) Any child who will attain the age of six (6) years on or before the first day of September of any school year shall be eligible to attend the elementary grades in the school district of his residence.

(b) In districts maintaining free kindergarten, any child who will attain the age of five (5) years on or before the first day of September of any school year shall be eligible to enter such kindergarten.

## COMPULSORY SCHOOL ATTENDANCE

**72-1111.** Compulsory school attendance. Every parent, guardian, or other person in the state of Kansas, having control over or charge of any child who has reached the age of seven (7) years and is under the age of eighteen (18) years, shall require such child to attend continuously a public school or a private, denominational or parochial school taught by a competent instructor, each school year, for such a period as the public school of the district in which the child resides is in session.

## DISCIPLINE

One of the most important lessons education should teach is discipline. While it does not appear as a subject, it underlies the whole educational structure. It is the training that develops self control, character, orderliness, and efficiency. It is the key to good conduct and proper consideration for other people.

With an understanding of the purposes of discipline in a school, you may form a correct attitude toward it, and not only do your part in making your school an effective place of learning, but develop the habit of self-restraint which will make you a better person.

## STUDENT BEHAVIOR POLICY

The following guidelines adopted by the staff and administration are absolutely necessary for making our schools a better place to learn and grow. Each student will be expected to:

- obey the rules, regulations and instructions as listed in this handbook and daily bulletins issued by office
- be diligent in academic studies, tasks and assignments
- promptly follow instructions of faculty and staff
- discourage any display of affection involving bodily contacts between the sexes while school is in session, while on school property and/or during school extracurricular activities at home and away
- display respectful conduct on school premises or trips away from school
- abstain from using tobacco, drugs, or alcoholic beverages
- abstain from using profanity, any use of profanity towards a teacher is automatic suspension from school. Profanity between students is automatic one hour after school, chronic problem can result in suspension
- never throw objects at one another—no place at Wetmore for snowballing
- leave at HOME, playing cards, knives, water guns, slingshots, peashooters, firecrackers, "water containers" and/or any item—big or small—that could get you in deep trouble
- keep under "lock and key" valuables placed in hallway or athletic lockers, or turn in to office
- laser pointers, game boys, CD players or other electronic devices are not allowed to be used during school except for educational use.

The penalty for improper conduct may vary from minor reprimand to the most severe — expulsion from school. Our school's procedure for handling students who disrupt the learning environment is as follows:

- counseling session followed by phone or written referral to parent(s)/guardians
- Adm.-parent-student-teacher conference
- short term suspension (3-5 days).
- extended suspension (semester)
- expulsion

(For flagrant violation or misbehavior by a student on the school premises, the principal, after counseling session with the student — if at all possible — may phone and inform parent(s)/guardian that under such circumstances the best interests of school can only be served by denying the son/daughter the

10. Any damage to a bus is to be reported at once to the driver and to the principal's office. It's the driver's responsibility to report any student damaging the upholstery on the seat or any other part of the bus.
11. STUDENTS RIDING A BUS DURING A STORM SHOULD BE ADVISED TO LISTEN TO THE FALLS CITY, NEBR. RADIO KTNC (1230), WIBW RADIO (580), KNZA 104, OR WIBW TV (CHANNEL 13) FOR STORM WARNINGS AND NOT ATTEMPT TO REACH SCHOOL WHEN SO FOREWARNED. (As to non-safe conditions such as heavy snows or floods.)

### SCHOOL TRIPS

It is the policy of our school district to designate and assign transportation for all students who participate in school activities away from home. When buses or other school vehicles are used, any student who participates in the activity will ride an assigned bus or school vehicle and will return home on that bus or vehicle **unless** the parent **personally** requests to sponsor that he/she wishes to take his/her son/daughter home. If bus or vehicle break down, substitute transportation will be provided and assigned. Following guidelines are to be observed closely:

- In **no case** shall a student be released to anyone except a parent or guardian
- In case of emergency the Supt. or principal may set aside the above rule when he/she feels that it is in the best interest of students concerned.
- The sponsoring staff member may set aside the above when the parent or guardian makes a written request to **pick up** the son/daughter.
- Educational field trips, pertaining to the subject matter being studied are encouraged. Such trips involving 50 or more miles-one-way from school must be cleared in writing through the Office of the Supt. All trips should be planned in advance with local trips cleared through the principal's office. All pertinent information relative to the trip — destination, number of students, grade, sponsors, departure, date, route, time of arrival, back to school, etc., should be in writing for proper evaluation.
- Trips which are strictly social in nature for class or group entertainment will not be scheduled. Field trips will not be approved After May 15.

### SCHOOL VISITATION

An open-door policy is in effect in all our schools. At any time throughout the school year (with the exception of the 1st two and last two weeks) you wish to visit your son's and/or daughter's class you are free to come and are encouraged to do so.

In order to insure your being able to see the class at a time when tests or other special events are not in progress, you are asked to contact the instructor in advance of your visit, if at all possible.

**PLEASE STOP BY THE OFFICE BEFORE GOING TO THE CLASSROOM. IF YOU ARE IN THE SCHOOL BUILDING DURING THE NOON HOUR, THE PRINCIPAL WILL EXTEND TO YOU AN INVITATION TO PARTICIPATE IN THE SCHOOL LUNCH.**

Student guests are limited to 1/2 day and must be approved by the office at least one day in advance. Each student is limited to one guest per year.

### ATTENDANCE REGULATIONS

The student is expected to be punctual and regular in attendance. The PARENT is charged with the duty of keeping the student's attendance regular. The pupil must bring a signed note from the parent **STATING THE REASON** for absence upon returning to school.

Upon returning to school after any absence the pupil must obtain a permit through the office to return to class. It is the **RESPONSIBILITY OF THE STUDENT** to obtain a student admit slip and to present it to the teacher. Teachers will admit no one without a permit.

The pupil, upon securing the permit, should show this admit-make-up slip to the teacher when entering class. The teacher will assign the make-up work and initial it upon the pupil's completion of the work. **TWO CLASS DAYS (Blue or White) ARE ALLOWED FOR EACH DAY MISSED.** All permits are then returned to the office by the student.

Parents, police, and/or the County Attorney may be contacted in the event truancy is suspected.

With the approval of the administration, a signed statement by a parent or guardian requesting absence of a student from classes will constitute a valid excuse for such absences from school up to a maximum of five (5) absences per semester.

All absences in excess of five per semester will be "unexcused" unless the student presents a physician's statement explaining the absence or a parent or guardian arranges a personal conference with the building principal to explain the absence. An accumulation of five (5) unexcused absences will be reported to Social and Rehabilitation Service or the County Attorney as required by the Kansas Child Care Code.

### ABSENCES AND EXCUSES

**The board of education has determined that a signed statement by a parent or-guardian requesting absence of a student from classes will constitute a valid excuse for such absence from school up to a maximum of FIVE (5) absences per semester.**

**All absences in excess of FIVE PER SEMESTER will be "UNEXCUSED" unless the student presents a physician's statement explaining the absence or a parent or guardian arrange a personal conference with the building principal to explain the absence.** Accumulation of five (5) unexcused absences will be reported to Social and Rehabilitation Service as required by the Kansas Child Care Code.

Any one regulary scheduled class period shall be considered a "significant part of a day" and count as one of the total allowable absences.

A student, to be readmitted to school after being absent, shall present a written note from a parent, guardian, or physician explaining the absence. If there are extenuating circumstances, in the judgement of the principal, a one day grace period may be allowed for the student to present the written note. In emergencies, a phone call from a parent or guardian may be accepted.

**It is the responsibility of the student to obtain the necessary information from his teachers with respect to making up the school work lost during the absence.**

### UNEXCUSED ABSENTS MAKE UP

Students will be assigned before school, after school, or Saturday detention for unexcused absences. Students will be allowed to receive full credit on any

work missed after completing their detention. Any test that has been missed will be taken during the detention time at school. Make up time will be three (3) hours for each unexcused absent. If a student does not make up the time they will receive no credit for the day of the unexcused absent.

### **TARDIES**

If a student is detained by a teacher and consequently late to his/her next class or study hall, he/she should ask that teacher to issue him/her a pass in order to avoid a mark of tardiness in his/her next class.

Students who are late because of the bus do not need an excuse from the office. The teacher in charge will list the tardy students on the attendance slip and indicate that the pupil was on a bus that arrived late.

**AFTER THE STUDENT HAS RECEIVED THREE UNEXCUSED TARDIES, THE STUDENT'S PARENTS WILL BE NOTIFIED IN WRITING. A PARENT-ADM-STUDENT CONFERENCE WILL THEN BE IN ORDER IF LACK OF PROMPTNESS TO CLASS CONTINUES.**

### **STUDENT'S RESPONSIBILITY FOR MAKE-UP**

This paragraph is directed toward work missed or to be made up by students. Students should plan in advance of their absence when they are aware that they will be missing school work. They should confer with each teacher relative to their absence and make up as much work as possible in advance of this realizing, of course, that it is impossible to make up all the work in advance — particularly in certain areas. The student should understand that this requires extra effort on the part of the teacher and that maximum cooperation at all times is absolutely necessary.

Students who miss school from sickness will be allowed two days to make up the work for each day absent on account of the sickness. Where work is not completed by the end of the nine-weeks the student will receive an incomplete mark instead of a grade. The student should consult with the instructor to promptly complete the work so a permanent grade may be recorded. When a student makes no effort to make up work, he/she will be given a failing grade for the work that was never done.

### **UNIFIED SCHOOL DISTRICT #441 - SABETHA/WETMORE**

Please read the following carefully before signing. This is a legally binding document.

#### **Acceptable Use of Computers and Networks: Parents'/Student Agreement**

I agree my child will abide by the district guidelines and conditions for the use of the facilities of Unified School District 441 - Sabetha/Wetmore and access to the Internet. I further understand any violation of the district guidelines is unethical and may constitute a criminal offense. Should my child commit any violation, his/her access privileges will be revoked. School disciplinary action and/or appropriate legal action shall/may be taken. In order to make sure that all members of the Unified School District 441 - Sabetha/Wetmore community understand and agree to these rules of conduct, USD 441 requires you as a parent/guardian and student to sign the following statement:

I agree not to hold USD #441 - Sabetha/Wetmore nor any of its employees

### **USD No. 441 TRANSPORTATION**

The school will operate a system of buses for the convenience of rural students. Students should consider it a privilege to be transported to and from school at district expense.

### **RULES GOVERNING SCHOOL PUPIL TRANSPORTATION IN KANSAS**

#### **Pupils and Parents**

1. Pupils transported in a school bus shall be under authority of and be responsible directly to the driver of the bus. Continued disorderly conduct, or persistent refusal to submit to the authority of the driver shall be sufficient reason for refusing transportation to any pupil. The driver of any school bus shall be held responsible for the order and conduct of the pupils transported.

2. Whenever a school bus stops at a point where traffic is not controlled by a human flagman or a clearly visible electrical or mechanical signal to discharge pupils who must cross the street or highway in order to reach their destination, such passengers must cross the street or highway in front of the bus, except when, because of local laws regulating traffic passengers discharged from a bus cannot cross the street or highway in front of the bus but must cross behind the bus, they may do so. In either case, the bus shall not be removed from such point until all passengers have crossed the street or highway. In either case, the driver of the bus shall not permit the pupils to cross the street or highway until they may do so safely, and shall, if necessary, escort such passengers across the street or highway.

The following rules apply:

1. The driver is in charge of the pupils and the bus pupils must obey the driver promptly and cheerfully. It will be the driver's duty to see that the rules are enforced.
2. The driver may assign a seat to each student. Each student must be provided a seat.
3. Pupils must be on time. The bus cannot wait for those who are tardy. Pupils must walk on the far left side of the road facing traffic when going to a bus stop. All pupils must wait for the bus off of the traveled portion of the road. Students should wait in an orderly manner and never push a fellow student.
4. Unnecessary conversation with the driver is prohibited. Do not talk loud or distract the driver's attention. Remember your safety is in his/her hands.
5. Outside of ordinary conversation, classroom conduct is to be observed.
6. Pupils must not throw waste paper or other rubbish on the floor of the bus. Help keep your bus clean and sanitary at all times.
7. Pupils must not at any time extend arms or head out of bus windows.
8. Pupils must not try to get on or off the bus or move about within the bus while it is in motion.
9. When leaving the bus, pupils must observe directions of driver. If you cross the road, do so in front of the bus after making sure the road is clear.

- refrain from stomping feet, whistling and uncalled-for clapping.
- remain quiet
- if late, take your seat quietly
- refrain from any form of booing
- conduct themselves in a respectful manner at all times

**PHYSICAL EXAM REPORT REQUIRED FOR ATHLETICS  
AND PHYSICAL EDUCATION**

All students in physical education or out for sports (both boys and girls) should have their physical exam for 2002-03 and a copy of it should be on file in the school office before the first organized practice. A physical exam card is available from the office at your request. This also concerns all Jr. High students going out for sports.

**CO-CURRICULAR ACTIVITIES**

Wetmore High School is a member of the Twin Valley League which includes Axtell, Bern, Baileyville, Centralia, Frankfort, Blue Valley, Onaga, Valley Heights, Clifton/Clyde, Hanover, Linn and Washington Schools. These schools participate in football, basketball, volleyball, track, band and vocal activities.

Wetmore Middle School is a member of the Oregon Trail League which includes Axtell, Bern, Baileyville, Centralia, Frankfort, Onaga, Nemaha Valley, and St. Peter & Paul. These schools participate in football, basketball, volleyball, track, band, and vocal activities.

**ELIGIBILITY POLICY  
(Middle School & High School)**

STUDENTS MUST BE IN CLASS BY 8:30 A.M. IN ORDER TO BE ELIGIBLE FOR EXTRA-CURRICULAR ACTIVITIES. DOCTOR'S OR DENTIST'S APPOINTMENT CARDS AND/OR OFFICE VISIT WRITTEN ON OFFICE STATIONERY WILL BE AN EXCEPTION TO THIS!! Any student not in school will not be allowed to practice or participate in any activity.

**STUDENT ACCIDENT INSURANCE**

For the 2005-06 school year the Board of Education is providing school accident and activity coverage for all students in grades K through 12. **PARENTS OF STUDENTS HAVING A SCHOOL RELATED INJURY MUST FIRST FILE A CLAIM WITH THEIR FAMILY HEALTH & ACCIDENT INSURANCE CARRIER. WRITTEN STATEMENTS IN REFERENCE TO THAT CLAIM-NOTICE OF PART PAYMENT, DENIAL, OR DEDUCTIBILITY-SHOULD BE FORWARDED TO THE SCHOOL PRINCIPAL FOR FILING A CLAIM WITH OUR DISTRICT'S INSURANCE COMPANY.**

nor any of the institutions or networks providing access to networks responsible for the performance of the system or the content or costs of any material accessed through it.

As a parent or guardian of this student, I have read the terms and conditions for Unified School District 441 - Sabetha/Wetmore facilities use and Internet access. I understand that this free access is designed for educational purposes. However, I also recognize that it is impossible to restrict access to all controversial materials and I will not hold Unified School District 441 - Sabetha responsible for materials acquired or sent *via* the network.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

I understand and will abide by the district guidelines and conditions for the use of the facilities of Unified School District 441 - Sabetha/Wetmore and access to the Internet. I further understand any violation of the district guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges will be revoked. School disciplinary action and/or appropriate legal action shall/may<sup>a</sup> be taken.

I have received and read a copy of the district guidelines on computer use and the conditions of use for computer networks.

*<sup>a</sup> The school may choose one or the other, but be conscious of the fact that 'shall' means all students must be disciplined if they violate any of the rules.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

This form will be retained on file by authorized faculty designee for duration of applicable computer/network/Internet use.

**UNIFIED SCHOOL DISTRICT #441 - SABETHA/WETMORE  
Consequences of Violation of Technology Policies**

All of the policies and handbook procedures for acceptable use of computers and network are intended to make the computers and networks more useful to students and teachers. They are also intended to minimize the burden of administering the networks, so more time can be spent enhancing services.

Use of the computers for programs, software, e-mail, and to access telecommunications resources is a privilege, not a right. Violations of the policies and procedures of USD #441 concerning use of computers and networks will result in disciplinary action.

Three levels of punishment may be enforced by the administration. While the levels may be implemented in order, **nothing prevents the administration from selecting any step depending on the facts and the severity of the violation.**

*Examples of possible violations:*

- *Deliberately accessing a pornographic site/material.*
- *Altering any system software or another's personal work, either locally or remotely.*
- *Using the network maliciously, as with hate mail, harassment, profanity, vulgar statements, or discriminatory remarks.*
- *Allowing anyone to use an account other than the account holder.*

**Level 1: Violation:**

Student would lose computer privilege/Internet access until a parent conference is held. Any additional loss of privileges as determined by the administration will be discussed in this conference.

**Level 2: Pattern of abuse, repeated abuse or flagrant violations:**

Student who, after Level 1 violation, continues to engage in serious or persistent misbehavior by violating the district's previously communicated written standards of conduct may be removed from any computer/Internet privileges for the remainder of the school year or remaining school years and recommended for suspension.

**Level 3: Expellable offense:**

Student could be expelled from school if he/she engages in conduct on the Internet that contains the elements of the offense of criminal mischief, as defined by state and federal law. Any student expelled for misuse of technology will also lose computer privileges for the remainder of the school year or school years.

**UNIFIED SCHOOL DISTRICT #441 - SABETHA/WETMORE  
'Netiquette' on the Internet**

All users of the Unified School District 441 - Sabetha/Wetmore computers and networks are expected to abide by the generally accepted rules of network etiquette (netiquette). Informal rules of behavior have evolved for the use of and communication on the Internet and other on-line services. These rules of behavior include, but are not limited to, the following:

1. Be polite. Do not write or send abusive messages to others.
2. Use appropriate language. Do not swear, use vulgarities or any inappropriate language.
3. Do not reveal your personal address or phone numbers or that of other students or colleagues.
4. Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to mail. Messages relating to or in support of illegal activities may be reported to the authorities.
5. All communications and information accessible *via* the network should be assumed to be private property, which is subject to copyright laws.
6. Do not place unlawful information on any network system.
7. Keep paragraphs and messages short and to the point. Focus on one subject per message.
8. Do not use the network in such a way that would disrupt the use of the network by other users (e.g., downloading very large files during the prime time; sending mass e-mail messages)
9. Do not give your password or access codes to anyone else, as they are your responsibility.

Sensations performs for special engagements by arrangement.

**ORGANIZATIONAL FUNDS**

All moneys to be collected by organizations are to be turned in to the office for deposit on respective accounts. The class or organization secretary-treasurer is given a receipt of all moneys credited to their class or organization. Money should be turned in to school secretary for proper crediting shortly after it is collected. All moneys collected must be receipted!!

**ORGANIZATIONAL PURCHASES**

A student or teacher purchasing supplies MUST first fill out a purchase order and then present it to the principal for approval. Students and/or staff members making purchases without the proper authority can be liable for payment of said purchase. Purchase orders must be on file in office before payment can be made.

**THE FIRST DAY**

All students 9-12, and faculty members will meet in the new gym at 8:00 a.m., on the first day of school for a General Assembly. At this time acquaintances will be made and new teachers introduced. Other matters of instruction relative to the general program, instructions concerning courses, and some announcements of general interest will also be made.

**LOCKERS**

Locker assignments are made when students enroll in August. These are to be kept orderly at all times with absolutely no markings, transfers, decals, and/or favorite "cut-outs" pasted/glued outside of your locker. For security purposes combination locks may be checked out from the office at enrollment time if you are in 6th through 12th grade. Cost of replacing the combination lock because of loss, misplacement and/or tampering which results in a malfunction of same will be the responsibility of the student(s) involved. If you have reason to believe that your locker is still NOT SECURE enough, PLEASE TURN IN TO THE OFFICE, MONEY AND OTHER PERSONAL VALUABLES!! The option to use or not to use the padlocks is yours!! AGAIN, DO NOT LEAVE VALUABLES IN YOUR UNLOCKED LOCKER--when in doubt, TURN IN MONEY & PERSONAL VALUABLES TO SCHOOL SECRETARY OR PRINCIPAL!! Lockers are school property and may be inspected at any time by school personnel.

**PERMIT TO LEAVE THE BUILDING**

Any student leaving the building after the beginning of the school day must obtain a permit slip from the office to leave the building. Upon receiving written note-signed by parent(s)--stating that the student's reason for wanting to leave and including the time/hour of the day, the secretary will fill out (in duplicate) the special permit for the student who will--in turn--be required to sign and list home phone number.

**ASSEMBLIES**

Students will be seated at assemblies and each staff member in grades K-12 will be in charge of his/her group's seating and behavior during that assembly. Students are expected to:

- be attentive

### **SPECIAL STUDENTS**

Students who have attained the age of 16 years may apply to the Principal's office to be recognized as a "special student". After considering the circumstances and after being approved by the parent or guardian and the Superintendent, the student may attend classes of his choice at Wetmore High School so long as the credits earned are accumulating toward the high school diploma. The student shall participate in NO student activities and will receive NO student privileges; however, during the hours that the student is in school the student shall abide by all student rules. Such status classification may be removed at any time that a student fails to cooperate with school officials. Special Student status may begin October 1st and January 1st only.

### **THE SCHOOL YEARBOOK—CARDINAL**

The yearbook, Cardinal, the yearly history book for the Wetmore School, includes a pictorial account of grades kindergarten through twelve and is published by the Journalism Class.

### **KAYS**

The Kays are designed to provide training in youth leadership, that will develop the essential and basic elements of good citizenship for each high school student. Through this organization the students learn to work and play together in harmony. It is the purpose of the Kays to help students realize potentialities and responsibilities as citizens in a democracy, the satisfaction that comes from participation in wholesome social recreation, and the joy of broadening and deepening their interests through service to their school, their community, and their world. Membership is available to all high school students.

### **CHEERLEADERS**

Wetmore High School will hold cheerleader tryouts each spring for the next school year. Cheerleaders will follow the same rules and regulations of other athletes. Cheerleaders are expected to ride the transportation provided by the school (i.e. team bus or van).

### **NATIONAL HONOR SOCIETY**

Membership in the National Honor Society is based on scholarship, service, leadership and character. Some of the purposes of the organization are to stimulate high scholarship, constructive leadership, purposeful service and worthy character. Students must have at least a 3.5 average to be considered.

### **BAND**

The band is made up of a concert, marching and pep band. The concert band performs two concerts a year, the marching band participates in several parades and the state fair. The pep band plays between games for the basketball games. These bands are made up of students in grades 7-12.

### **CHORUS**

The chorus consists of a boys' glee, girls' glee and several special smaller groups. The chorus performs two concerts a year and a fall musical. Sound

## **UNIFIED SCHOOL DISTRICT #441 - SABETHA/WETMORE - KANSAS LAW**

### **K.S.A. 21-3755. Computer crime; criminal computer access.**

(a) As used in this section, the following words and phrases shall have the meanings respectively ascribed thereto:

(1) "Access" means to approach, instruct, communicate with, store data in, retrieve data from, or otherwise make use of any resources of a computer, computer system or computer network.

(2) "Computer" means an electronic device which performs work using programmed instruction and which has one or more of the capabilities of storage, logic, arithmetic or communication and includes all input, output, processing, storage, software or communication facilities which are connected or related to such a device in a system or network.

(3) "Computer network" means the interconnection of communication lines, including microwave or other means of electronic communication, with a computer through remote terminals, or a complex consisting of two or more interconnected computers.

(4) "Computer program" means a series of instructions or statements in a form acceptable to a computer which permits the functioning of a computer system in a manner designed to provide appropriate products from such computer system.

(5) "Computer software" means computer programs, procedures and associated documentation concerned with the operation of a computer system.

(6) "Computer system" means a set of related computer equipment or devices and computer software which may be connected or unconnected.

(7) "Financial instrument" means any check, draft, money order, certificate of deposit, letter of credit, bill of exchange, credit card, debit card or marketable security.

(8) "Property" includes, but is not limited to, financial instruments, information, electronically produced or stored data, supporting documentation and computer software in either machine or human readable form.

(9) "Services" includes, but is not limited to, computer time, data processing and storage functions and other uses of a computer, computer system or computer network to perform useful work.

(10) "Supporting documentation" includes, but is not limited to, all documentation used in the construction, classification, implementation, use or modification of computer software, computer programs or data.

#### **(b) Computer crime is:**

(1) Intentionally and without authorization gaining or attempting to gain access to and damaging, modifying, altering, destroying, copying, disclosing or taking possession of a computer, computer system, computer network or any other property;

(2) using a computer, computer system, computer network or any other property for the purpose of devising or executing a scheme or artifice with the intent to defraud or for the purpose of obtaining money, property, services or any other thing of value by means of false or fraudulent pretense or representation: or

(3) intentionally exceeding the limits of authorization and damaging, modifying, altering, destroying, copying, disclosing or taking possession of a computer, computer systems, computer network or any other property.

(c) (1) Computer crime which causes a loss of value of less than \$500 is a class A nonperson misdemeanor.

(2) Computer crime which causes a loss of value of at least \$500 but less than \$25,000 is a severity level 9, nonperson felony.

(3) Computer crime which causes a loss of value of \$25,000 or more is a severity level 7, nonperson felony.

(d) In any prosecution for computer crime, it is a defense that the property of services were appropriated openly and avowedly under a claim of title made in good faith.

(e) Criminal computer access is intentionally, fraudulently and without authorization gaining or attempting to gain access to any computer, computer system, computer network or to any computer software, program, documentation, data or property contained in any computer, computer system or computer network. Criminal computer access is a class A nonperson misdemeanor.

(f) This section shall be part of and supplemental to the Kansas criminal code.

History: L. 1985, ch. 108, s 1;L. 1992, ch. 298, s 51;L. 1993, ch. 291, s 93; L. 1994, ch. 291, s 34; July 1.

**GRADE POINT AVERAGES**

As a student progresses in High School, grade point averages take on some importance. Applicants for scholarships must usually list his or her grade point average, colleges often want a student's grade point average; grade point averages are used to help determine candidates for National Honor Society, and grade point averages are used to determine students who graduate with Honors. A student's grade point average is figured on all courses taken, beginning with 9th grade. An "A" equals 4; "B" equals 3; "C" equals 2; "D" equals 1; "F" equals 0. If you have taken 10 courses, for example a number would be assigned to each letter grade you received (only semester grades are used), the numbers would be added up and divided by 20. (We divide by 20 since we use semester grades, each course has two grades recorded.) The result would be your Grade Point Average (GPA).

**HONOR ROLL**

Grade cards are issued to the students at the end of each nine weeks as listed in the school calendar.

All subject grades will be used in computing honor rolls. Three honor rolls will be computed. One will represent a 4.00 ( all "A" grades) one will represent a 3.50 to 3.99 grade point average with no grade lower than a C-, the last one will be students with 3.00-3.49.

A student must be enrolled in a minimum of six classes to be eligible for the Honor Roll.

**VALEDICTORIAN AND SALUTATORIAN  
POLICY OF WETMORE HIGH SCHOOL**

It is the policy of Wetmore High School to rank students according to Grade Point Average (G.P.A.) Each high school students G.P.A. is figured at the end of each semester. All course work completed from the summer before

the Freshman year till the end of the 3rd nine weeks of the Senior year will be used. During the Senior year the final G.P.A. will be figured off of the third nine weeks grades in order to determine Valedictorian and Salutatorian for Graduation. The student with the highest G.P.A. is declared Valedictorian. If a tie exist, all students with the same G.P.A. will be honored. The student with the 2nd highest G.P.A. will be the Salutatorian. If a tie exist, all students with that G.P.A. will be honored.

**WETMORE HIGH SCHOOL GRADE LEVEL CLASSIFICATION**

In August of each year, students will be classified as grade level 9-12 based on having earned the following minimum number of credits:

Grade 9 .....	0 credits	Grade 11 .....	11 credits
Grade 10 .....	5 credits	Grade 12 .....	18 credits

In order to participate in graduation exercises, students must have completed all graduation requirements (and 25 total credits, including all required courses). If a student is having difficulty meeting requirements for graduation, the principal, student and parents will develop a plan of action in order to assist the student in meeting graduation requirements. Every reasonable effort will be made to help a student graduate with their class.

*The principal will classify foreign exchange students. Those classified Grade 12 must pass all courses, including a prescribed curriculum, in order to participate in graduation exercises.*

**GUIDANCE**

Guidance is the process in which an experienced and trained person assists a second person to understand himself or herself and to use wisely the education, vocational and personal potentialities which he or she has or can develop.

While Guidance, properly understood, is carried on by all staff members in the school system, the counselor is responsible for certain specialized activities and tasks for which his training has prepared him. Guidance activities are planned to encourage students to plan for their future and this in turn gives more meaning to their classwork and other school activities.

Guidance activities conducted by the Counselor consist of an organized program of personal services which are for all students. Each student should feel welcome to avail himself or herself of the services offered. The school Counselor schedules interviews with all students during the year. Students are encouraged to schedule other interviews and conferences with the Counselor as desired. Self-appraisal, educational planning, vocational planning, personal problems, etc. are some of the areas which can be dealt with in conferences with the Counselor.

Permanent, cumulative records are kept on each student. Various types of standardized tests are given throughout a student's school year and the scores from the tests are included in these permanent records.

Our High School Counselor, Mrs. Toedman, is here on Thursday each week from 8:00 a.m. to 3:30 p.m.

Our Elementary Counselor, Mrs. Haug, is here on Wednesday morning each week.