

UNIFIED SCHOOL DISTRICT NO. 113
Board of Education Office
Sabetha, KS

Regular Meeting, July 11, 7:00 PM

President Roger Brockhoff called the meeting to order at 7:03 PM. Roger Brockhoff, Tim Aberle, Cheryl Wenger, Julia Alfery, Mary Jane Ronnebaum and Ed Reznicek were present; also present were Superintendent, Dennis Stones, Board Clerk, Dr. Volora Hanzlicek and others who are listed on the attached sheet that becomes a part of these minutes. Brent Lortscher was absent.

A motion was made by Julia Alfery and 2nd by Mary Jane Ronnebaum to approve the opening business and agenda as amended. Motion carried 6-0.

Additions: Resignations: Rachel Richardson – SES instructional support
Contracts: Natalie Brammer – Bern instructional support

Mr. Stones read the oath of office to all members present. All members accepted the oath. Brent Lortscher still to accept oath at the next meeting.

Mr. Stones opened nominations for Board President. Ed Reznicek nominated Roger Brockhoff. The nomination was 2nd by Julia Alfery. Vote was 6-0 in favor of Roger Brockhoff as President.

Mr. Brockhoff opened nominations for Board Vice President. Julia Alfery nominated Ed Reznicek and Mary Jane Ronnebaum 2nd the nomination. Tim Aberle made a motion to confirm the nomination and Cheryl Wenger 2nd the confirmation. Vote was 6-0 in favor of Ed Reznicek as Vice President.

Roger Brockhoff asked if there was a volunteer for Governmental Relation Representative. Julia Alfery volunteer and was appointed.

Mr. Stones reviewed the final bills and transfers for FY11. Final Bond Issue \$11,037 and General Bills were \$1,004,036.15. He reported that the carryovers show a decrease in the carryovers from last year; so we will begin FY12 will less money than last year. A motion was made by Ed Reznicek and 2nd by Cheryl Wenger to approve the final bills and transfers from FY11. Motion carried 6-0.

Consent Agenda:

- A. Approve minutes June 6, 2011 regular meeting.
- B. Hear Clerk's report. Approve it.
- C. Approve payment of bills for the amount of \$160,605.19
- D. Approve payment of bills from bond issue in the amount of \$NONE.
- E. Approve June Payroll for the amount of \$738,231.93.
 - Approve Special June Payroll for the amount of \$21,388.20.
 - Approve July Lump Sum Payroll for the amount of \$214,495.71.
 - Approve August Lump Sum Payroll for the amount of \$200,833.10.
- F. Resignations:

- a. Gary Scoby as bus driver in Sabetha, Kathy Alford as a Para at Axtell, Brian Rottinghaus as Student Council sponsor at Axtell.
- b. Jena Kramer – Instructional Support Para SES
- c. Lyssia Johnson-Instructional Support Para SES
- d. Rachel Richardson – Instructional Support Para SES

G. Contracts:

- a. Transfer Lucas Dalinghaus from Bern to Axtell High School (Business Teacher, HBB, Scholars Bowl Sponsor, Forensics, and Student Council)
- b. Dustin Schrag Business Teacher, Assistant Middle School FB, BB, and Track at Bern
- c. Kathy Epple as Food Service at Sabetha
- d. Paula Henry as Head Cook at Bern.
- e. Phillip Vinson as Music Teacher at Wetmore
- f. Margaret Suther as Social Science Teacher at Sabetha Middle School
- g. Brian Jones as Custodian at Bern
- h. Alex McAfee as Assistant High School Football at Sabetha and Head Sabetha Middle School Track Coach.
- i. Heather Howell ½ time Kindergarten, ½ time Instructional Support Para at Bern.
- j. Dannah Rose as Vo. Ag. Instructor at Sabetha High School.
- k. John Summers as Bus Driver at Sabetha
- l. Natalie Brammer – Instructional Support Para - Bern

H. Appointment of Officers:

- Clerk of the Board – Dr. Volora Hanzlicek
- Deputy Clerk – Megen Barnes
- Treasurer of the Board – Bart White (\$350 year)

A motion was made by Ed Reznicek and 2nd by Tim Aberle to approve the consent agenda. Motion carried 6-0.

A motion was made by Cheryl Wenger and 2nd by Mary Jane Ronnebaum to designate the following:

- a. Depository for district funds – All district banks & savings and loan
- b. District checking account –Morrill and Janes Bank
- c. Activity and petty cash at SES, SMS, SHS, and Central Office – United Bank and Trust
- d. Activity and petty cash for WAC – Wetmore National Bank
- e. Activity and petty cash for Axtell/ Bern Schools- State Bank of Bern/Axtell
- f. Activity and petty cash for Summerfield – 1st National Bank of Summerfield.
- g. Official newspaper – The Sabetha Herald
- h. Attendance / Truancy Officer – Dennis Stones, Todd Evans, Tom Palmer, David Schmitz, Matt Garber, Brian Rottinghaus, Rick Schnacker, and Bob Bartkoski
- i. KPERS Representative – Megen Barnes
- j. Holton Special Ed. CO-OP Representative – Dennis Stones
- k. USD #113 School Attorney – Martin W. Mishler
- l. Homeless Coordinator – Dr. Volora Hanzlicek
- m. Compliance Coordinator for Federal Anti-discrimination Laws – Dr. Volora Hanzlicek
- n. Freedom of Information Officer – Dennis Stones

Motion carried 6-0.

A motion was made by Ed Reznicek and 2nd by Cheryl Wenger to rescind all policy statements found in the minutes of this board of education and adopt the student handbooks and the policy manual as presented by the superintendent. Motion carried 6-0.

A motion was made by Mary Jane Ronnebaum and 2nd by Julia Alfes to authorize participation in the School Food Service Program for the 2011-12 school year with participation in National School Lunch and Cash In-lieu-of-commodities and appoint Regina Mayer as Food Service Representative and as determining official, and the Clerk of the Board as hearing officer. Motion carried 6-0.

A motion was made by Julia Alfes and 2nd by Ed Reznicek to adopt an 1116-hour school term to be submitted to KSDE. Motion carried 6-0.

A motion was made by Ed Reznicek and 2nd by Cheryl Wenger to approve district mileage at **\$.50** per mile; continue district office petty cash at \$500.00 per month and building petty cash funds at \$200.00 per month. Motion carried 6-0.

A motion was made by Cheryl Wenger and 2nd by Tim Aberle to continue Fidelity Bonds for Clerk and Treasurer at \$5,000 each at a cost of \$100.00 per position. Motion carried 6-0.

A motion was made by Ed Reznicek and 2nd by Cheryl Wenger to approve a resolution requesting a waiver from the statutory GAAP requirement for the preparation of financial statements and reports for the year ending June 30, 2012. Motion carried 6-0.

A motion was made by Cheryl Wenger and 2nd by Mary Jane Ronnebaum to reauthorize early payment request to avoid late fees. Motion carried 6-0.

Mr. Brockhoff asked the patrons present if anyone would like to enhance the board meeting. Mr. Jim Scoby was recognized and allowed to address the board on information pertaining to district finances. He encouraged the board to communicate what cuts have been made and why the district continues to increase in spending.

Mr. Brockhoff read a letter requesting the use of the middle school. Elsie Suhr was present to answer questions. A motion was made by Julia Alfes and 2nd by Tim Aberle to allow Grains for Hope to use the Middle School facilities on the evening of July 29th through Saturday afternoon July 30th. Motion carried 6-0.

Mr. Palmer, Mr. Garber, Mr. Schmitz, Mr. Evans, Mr. Rottinghaus, and Mr. Bartkoski shared building information. Mr. Schnacker presented his report in writing.

Minutes were presented to the board from the USD #113 Foundation Board. List of FY12 members were presented to be approved.

Proposed Board Members:

LaVonne Aberle Kenneth Herbst Cheryl Wenger

Julia Alfery
D'Ann Niehues
James Achten

Don Strahm
Waynette Myers
Dennis Stones

Ginny Pfrang
Jason Mitchell

A motion was made by Ed Reznicek and 2nd by Tim Aberle to approve the USD #113 Foundation members. Motion carried 6-0.

A motion was made by Julia Alfery and 2nd by Mary Jane Ronnebaum to approve the out of district transportation requests and district students attending Summerfield Elementary. Motion carried 6-0. (List included with minutes.)

Mr. Stones stated that the district has four more years of a locked budget, but that is not a great deal of time to prepare our district for the future. He challenged the board members to come back to the August meeting and begin discussions on how to become more efficient at the end of the four years. He suggested that each board member suggest two members from his/her board member district to represent that district in discussing how to make the district run more efficient. This is just a suggestion, but somehow the community needs to be involved in the brainstorming process.

A motion was made by Tim Aberle and 2nd by Cheryl Wenger to approve the enrollment fees as presented. Motion carried 6-0. (List included with minutes)

Mr. Stones presented the proposed fiscal 2011/2012 budget. Total mills levied in FY11 were 54.205 and the proposed budget this year is 54.389. This is a slight increase of .184 mills. A motion was made by Tim Aberle and 2nd by Julia Alfery to authorize the proposed budget as presented. Motion carried 6-0.

A motion was made by Julia Alfery and 2nd by Tim Aberle to approve a personal day request for Pam Walker. Motion carried 6-0.

A motion was made by Ed Reznicek and 2nd by Julia Alfery to approve the AHRS bid for a wall in the new training room and equipment (as listed as part of the minutes) in the amount of \$35,331.61 to be taken from Bond money. Motion carried 6-0.

A motion was made by Tim Aberle and 2nd by Ed Reznicek to allow the Sabetha Youth Tackle Football Organization to use the high school field leaving discretion to the A.D. and high school principal to determine whether they play during inclement weather. Motion carried 6-0.

A motion was made by Ed Reznicek and 2nd by Julia Alfery to allow the use of a district bus as proposed by the Wetmore Bible Church on July 16, 2011. Motion carried 6-0.

A motion was made by Tim Aberle and 2nd by Cheryl Wenger to approve the Axtell High School scholarship winners as presented. Motion carried 6-0.

A motion was made by Mary Jane Ronnebaum and 2nd by Julia Alfery to approve the classified handbook changes for FY12. Motion carried 6-0.

A motion was made by Tim Aberle and 2nd by Ed Reznicek to approve Supplemental Duty Contracts and Instructional Support Staff letters of employment as presented accepting Rachel Richardson's resignation. Motion carried 6-0.

A motion was made by Julia Alferts and 2nd by Mary Jane Ronnebaum to approve the student handbook for Axtell, Bern, and Summerfield. Motion carried 6-0.

At 9:21 PM a motion was made by Mary Jane Ronnebaum and 2nd by Tim Aberle to adjourn. Motion carried 6-0.

President

Board Clerk

UNOFFICIAL