

UNIFIED SCHOOL DISTRICT NO. 113
Board of Education Office
1619 S. Old Hwy 75
Sabetha, KS

Special Meeting, Sabetha KS, December 13, 2011 6:00 PM

President Roger Brockhoff called the meeting to order at 6:04 PM. Roger Brockhoff, Brent Lortscher, Tim Aberle, Cheryl Wenger, Julia Alferts, Mary Jane Ronnebaum, and Ed Reznicek were present; also present were Superintendent Dennis Stones, Board Clerk Dr. Volora Hanzlicek and others who are listed on the attached sheet that becomes a part of these minutes.

Doug Moeckel was present from KASB to discuss with the board how they propose to do the Superintendent search. A timeline was provided that would ultimately bring 3-5 candidates to the board for interviews. A copy of this schedule will become part of these minutes.

KASB also provided a notebook of materials that includes items such as salary comparison, characteristics forum, confidentiality, district brochures, marketing the vacancy, ownership of the applications, procedures of the screening committee, establishing interview dates, questions for the interview, conducting the interview, ranking the candidates, determining the salary, calling the finalist and notifying the others, arranging district visits, sample contracts, media notifications and expectations and goal setting. Mr. Moeckel discussed these items with the board and asks that they read the notebook to secure information for the process.

During the January board meeting the board will need to discuss the information in the notebook and determine how many candidates they want to interview, determine the questions they would like to ask, and also secure dates for the candidate interviews. Mr. Moeckel ended his part of the meeting by telling the board members to contact him with any further questions that come to mind.

The timeline that was provided to the board allowed for one day to visit the communities to gather information from various groups. After discussion the board felt it would take two days to get all the groups interviewed. On January 11 and 12, Doug Moeckel will come into the district and visit with various groups to discuss the needs of the district and what they need in a superintendent. These groups will include administrators, teachers, parents, community members, and the board. Each group will meet for approximately 45 minutes. On the 12th Mr. Moeckel will then meet with the board to ask the same information as he did with each group. He will then share his findings from the group meetings. Mr. Stones will work to schedule the groups to meet Mr. Moeckel. Mr. Stones will be the contact as the board moves forward.

Discussion followed. Axtell, Wetmore communities will be interviewed on the 11th and Bern, Sabetha on the 12th. Groups interviewed will be the student councils, administrators, a group of teachers to be determined by the teacher's union, and site

council members with an invitation to community members to participate if they would like to be part of the community interview group.

A motion was made by Roger Brockhoff and 2nd by Julia Alfes to adopt the timeline from KASB with the addition of one day to allow adequate time to interview various groups as discussed. Motion carried 7-0.

At 7:12 PM a motion was made by Brent Lortscher and 2nd by Tim Aberle to adjourn. Motion carried 7-0.

Board President

Board Clerk

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